

CABINET

DOCUMENTS FOR THE MEMBERS ROOM

Tuesday, 21st May, 2013
at 5.00 pm

MEMBERS ROOM DOCUMENTS ATTACHED TO THE
LISTED REPORTS

Contacts

Cabinet Administrator

Judy Cordell

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Email: judy.cordell@southampton.gov.uk

MEMBERS ROOM DOCUMENTS

8 REWARDS FOR RECYCLING

- EIA

11 SMART TICKETING BACK OFFICE PROCUREMENT

- EIA

14 ESTATE PARKING IMPROVEMENTS

- Indicative plans of the Well Maintained Communal Facilities scheme and the General Fund scheme at Hinkler Road

Monday, 13 May 2013


HEAD OF LEGAL , HR AND DEMOCRATIC SERVICES

Equality Impact Assessment

EIA No:

Budget Proposals 2013/14

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Portfolio Ref:	Rewards for Recycling
	Introduction of a reward scheme for residents that recycle right in Southampton in order to drive up the city's recycling rate.
Brief Service Profile	The waste collection service has an operating budget of £3.938 million made up of £7.818 million in costs minus £3.880 million in income and has a staffing level of approx 135. In November 2012, the Council was informed that it would receive funds from the Department for Communities and Local Government (DCLG) to retain weekly collections until 2017. Included in the bid was funding for a reward scheme
Summary of impact and Issues	A simple reward scheme is proposed, which uses current in-cab technology (Bartec) to feedback about residents recycling behaviours by round using a traffic light system. This is linked to a prize draw and a reward to the value of £30 is made to 22 residents each month, under phase 1. There are two phases to implementation of the reward scheme, phase 1 would be houses and commence July 2013 and phase 2 would be flats and commence November 2013. The reward scheme will be a free entry prize draw and residents will need to inform us if they do not wish to take part. Residents opt out of the scheme rather than opt into the scheme.
Potential positive impacts	Up to 22 Residents per month, in phase 1, who recycle right will receive reward vouchers of £30 which they are able to spend locally on goods or services. Additional rewards will be available to residents in flat blocks in the city under phase 2.
Responsible Service Manager	Gale Williams, Development and Performance Manager
Date	12/04/13
Approved by Senior Manager:	Jon Dyer-Slade, Senior Manager City Services
Signature	
Date	12/04/13

POTENTIAL NEGATIVE IMPACT

Portfolio Ref	Brief description of proposal	EIA Ref:
0	Introduction of a reward scheme for residents that recycle right in Southampton in order to drive up the city's recycling rate.	
Impact assessment	Details of impact	Possible Solutions
Age	Some residents may not wish to take part in the reward scheme.	The reward scheme will be a free entry prize draw and residents will need to inform us if they do not wish to take part. Residents can therefore easily opt out of the scheme.
Disability		
Gender reassignment		
Marriage & Civil partnership		
Pregnancy & maternity		
Race	Resident has difficulty in understanding how the reward scheme will work.	Information will be provided as part of a marketing campaign that is adapted to suit different resident groups. Information would be provided in different languages if it was helpful.
Religion or belief		
Sex		
Sexual Orientation		
Community Safety	Residents rummage through other residents recycling bins to check quality of their recycling. Some residents could be abusive to staff checking their recycling bin.	Residents will be written to/telephoned or emailed before the bin is checked to verify reward. Residents make sure their bins are kept off the pavement apart from collection day.
Poverty	Some residents may be concerned that they may not be eligible to enter.	A prize draw is favoured because it is not asking for payment to enter (this then becomes a lottery), it does not require skill, judgement or knowledge which would prevent a significant proportion of people who wish to participate from doing so.
Other significant impacts	Residents are concerned that the council will be looking inside their recycling bins.	Recycling collections will take place as normal. Inspection of the contents of bins when they are placed on the highway for collection will be undertaken by the refuse crew as per normal practice. Recycling bins that receive a reward will be required to be checked. We will write/telephone/email reward winners to arrange how this can best be done in consultation with them.

Equality Impact Assessment

<p>Name or Brief Description of Proposal</p>	<p>This project is linked to the delivery of Transport for South Hampshire's (TfSH) successful Local Sustainable Transport Fund (LSFT) bid.</p>
<p>Brief Service Profile</p>	<p>This EIA relates to the procurement of an ITSO certified Host Operator Processing System (HOPS) for Southampton City Council (SCC).</p>
<p>Summary of Impact and Issues</p>	<p>The HOPS supports the back office infrastructure required to operate SCC's SmartCities card. The current contract is due to expire in 2013. The aim of this project is to procure the necessary back office systems to ensure the products contained within the SmartCities card can continue to operate as normal, as well as providing a back office system for a commercial smart card.</p> <p>Throughout the procurement process the project team will ensure that any potential supplier has the same commitment to equality and diversity as SCC. This will also be accessed as part of the evaluation process by asking potential suppliers to provide details of any policies they might hold. No other impacts are foreseen, however if the project is not progressed SCC would no longer benefit from the past investment in smart ticketing. Customers would also no longer be able to access the services provided through the SmartCities card. Any risks will be identified by the project team and recorded within a risk register. This will be used to record all potential project risks and how they can be mitigated against.</p>
<p>Potential Positive Impacts</p>	<p>Supports SCC's SmartCities card, which provides access to key services e.g. ENCTS & Itchen Bridge. It will also allow SCC to draw down on funding secured from the Department for Transport as part of TfSH's successful LSTF bid.</p>

Responsible Service Manager	Thomas King - Smart Ticketing Development Officer.
Date	16 January 2013.

Approved by Senior Manager	
Signature	
Date	

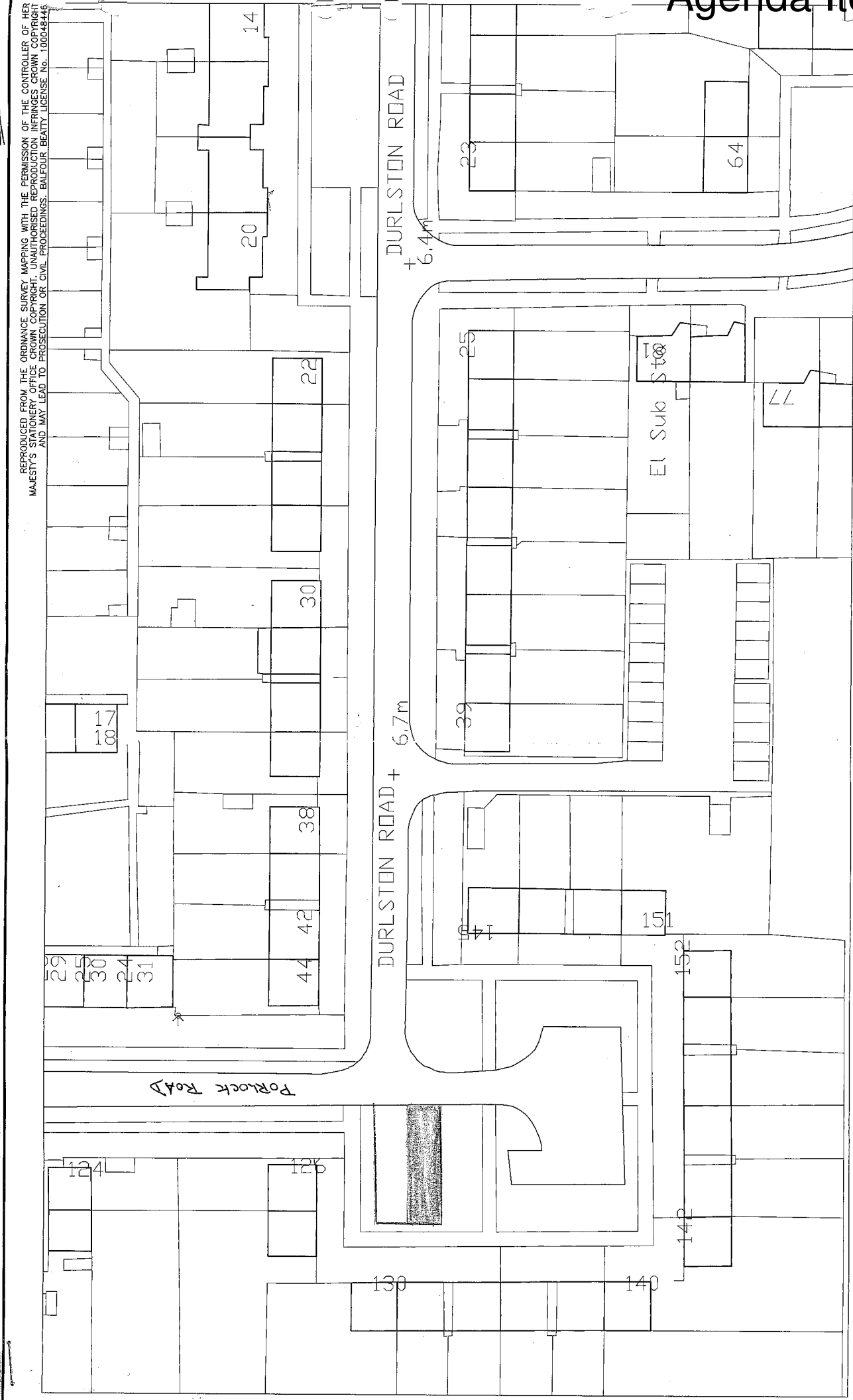
Potential Negative Impacts

Impact Assessment	Details of Impact	Possible Solutions
Age	The proposals could impact upon those who are eligible for services by age, for example the ENCTS. The impact would only transpire if an issue occurred with the procurement process and the existing contract expired.	The procurement process would be carefully monitored, with a risk register to record potential problems. The current contract will be extended to provide additional time should it be necessary. If ENCTS cards were unable to transact smart, they can be used as a traditional flash pass as a last resort.
Disability	The proposals could impact upon those who are eligible for services by disability, for example the ENCTS. The impact would only transpire if an issue occurred with the procurement process and the existing contract expired.	The procurement process would be carefully monitored, with a risk register to record potential problems. The current contract will be extended to provide additional time should it be necessary. If ENCTS cards were unable to transact smart, they can be used as a traditional flash pass as a last resort.
Gender Reassignment	It is not thought that the proposals would have a disproportionate affect upon anyone undergoing gender	Not applicable.


	reassignment.	
Marriage and Civil Partnership	It is not thought that the proposals would have a disproportionate affect upon marriage and/or civil partnership.	Not applicable.
Pregnancy and Maternity	It is not thought that the proposals would have a disproportionate affect upon pregnancy or maternity.	Not applicable.
Race	It is not thought that the proposals would have a disproportionate affect upon race.	Not applicable.
Religion or Belief	It is not thought that the proposals would have a disproportionate affect upon religion or belief.	Not applicable.
Sex	It is not thought that the proposals would have a disproportionate affect upon sex.	Not applicable.
Sexual Orientation	It is not thought that the proposals would have a disproportionate affect upon sexual orientation.	Not applicable.
Community Safety	It is not thought that the proposals would have a disproportionate affect upon community safety.	Not applicable.
Poverty	The proposals could impact upon services that are provided to those who are eligible for certain benefits, for example free bus travel. The impact would only transpire if an issue occurred with the procurement process and the existing contract expired.	The procurement process would be carefully monitored, with a risk register to record potential problems. The current contract will be extended to provide additional time should it be necessary. If ENCTS cards were unable to transact smart, they can be used as a traditional flash pass as a last resort.
Other Significant Impacts	Not applicable.	Not applicable.

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		1:500	DRAWING NUMBER	


 Southampton City Council
 Civic Centre
 SOUTHAMPTON SO14 7LY

DRAWING TITLE
Porlock Road

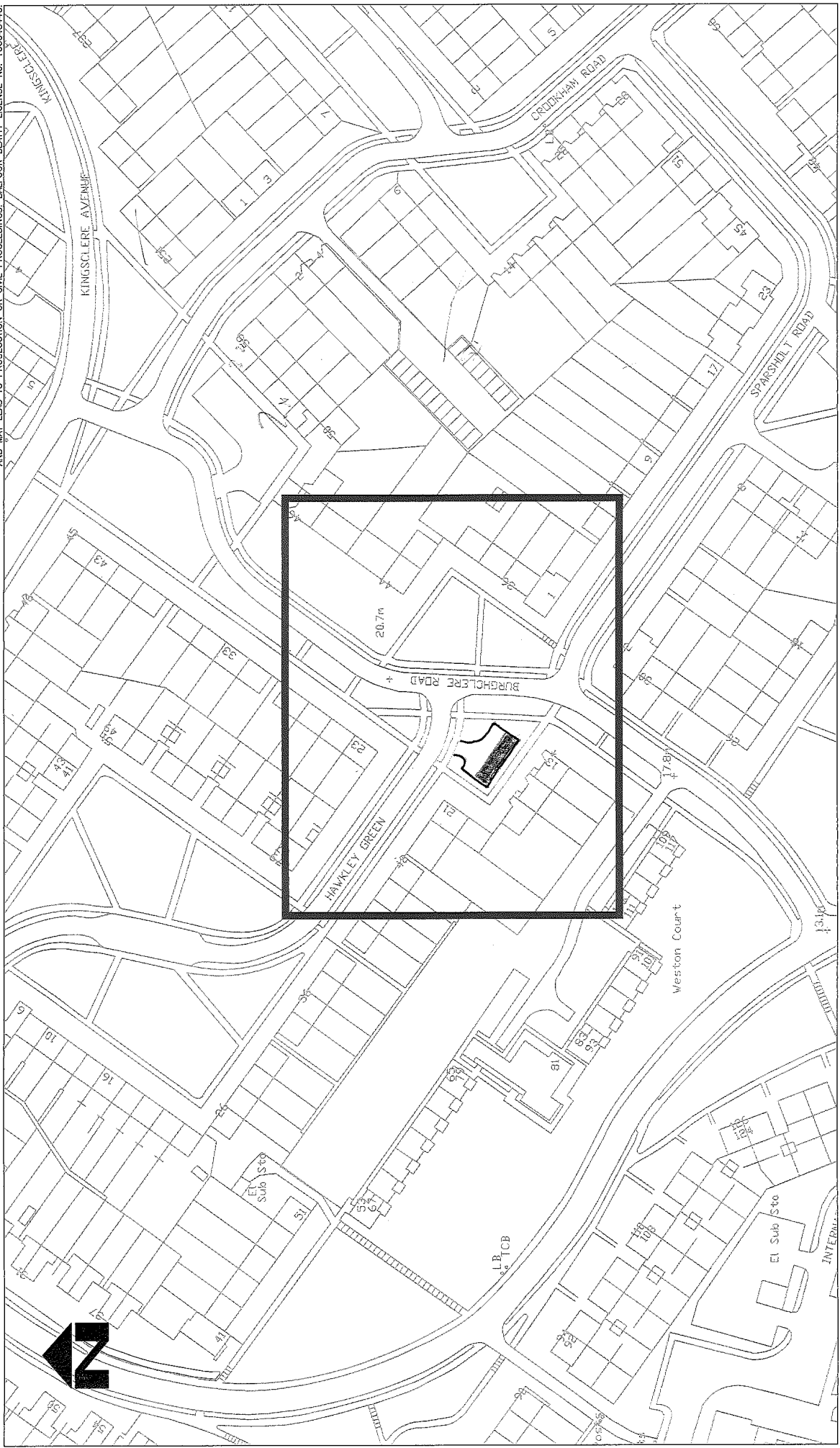
Balfour Beatty
 Living Places
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 City Depot & Recycling Park
 FORTNIGHT ROAD
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 Fax: +44 (0)2386 572883
 Web: www.bbivingplaces.com
 Design Group


REV	DATE	DRWN	CHKD	APPD	AMENDMENT

DRAWING STATUS

Hawley Green

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 <p>Southampton City Council Civic Centre SOUTHAMPTON SO14 7LY</p>		DESIGNED AF CHECKED 	DRAWN RMC APPROVED 	DATE 12/10/12 SCALE @ A3 1:1000 	SHEET 1 of 1 	REVISION
<p>Balfour Beatty Living Places Working in partnership City Depot & Recycling Park Fleet Avenue, Millbrook SOUTHAMPTON SO15 0LJ Tel: 0703 330 5200 Fax: 0703 330 5205 Web: www.balfourbeatty.com Design Group</p>		<p>Neighbourhoods Estate Parking Hawley Green C2 PLAN</p>		<p>DRAWING NUMBER 12/AH/MM/002/010</p>		
<p>REV DATE DRWN CHKD APPD AMENDMENT</p>		<p>DRAWING STATUS</p>				

Centre-co-ordinates:
444724, 109897

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Southampton City Council Civic Centre SOUTHAMPTON SO14 7LY				APPROVED	1:1000	DRAWING NUMBER	

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Design Group

DRAWING TITLE
Neighbourhoods Estate Parking
Brendon Green
C2 PLAN


REV	DATE	DRAWN	CHKD	APPD	AMENDMENT
DRAWING STATUS					

4 Oakley Road



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 SOUTHERN CITY COUNCIL		CHECKED	APPROVED	SCALE @ A3	1 of 1	
Neighbourhoods Estate Parking Oakley Road		DRAWING NUMBER				

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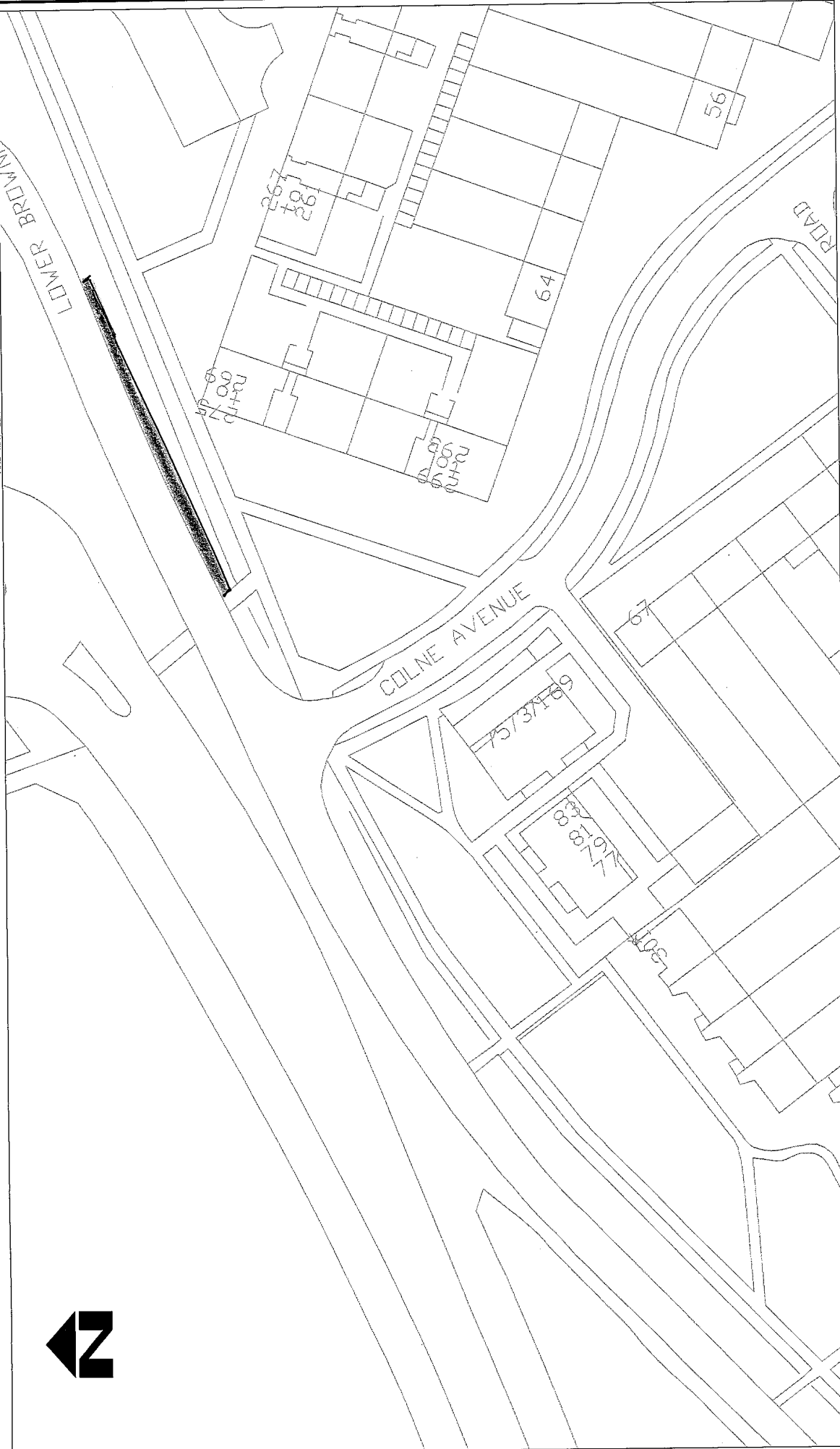
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S LOWER BROWNHILL ROAD



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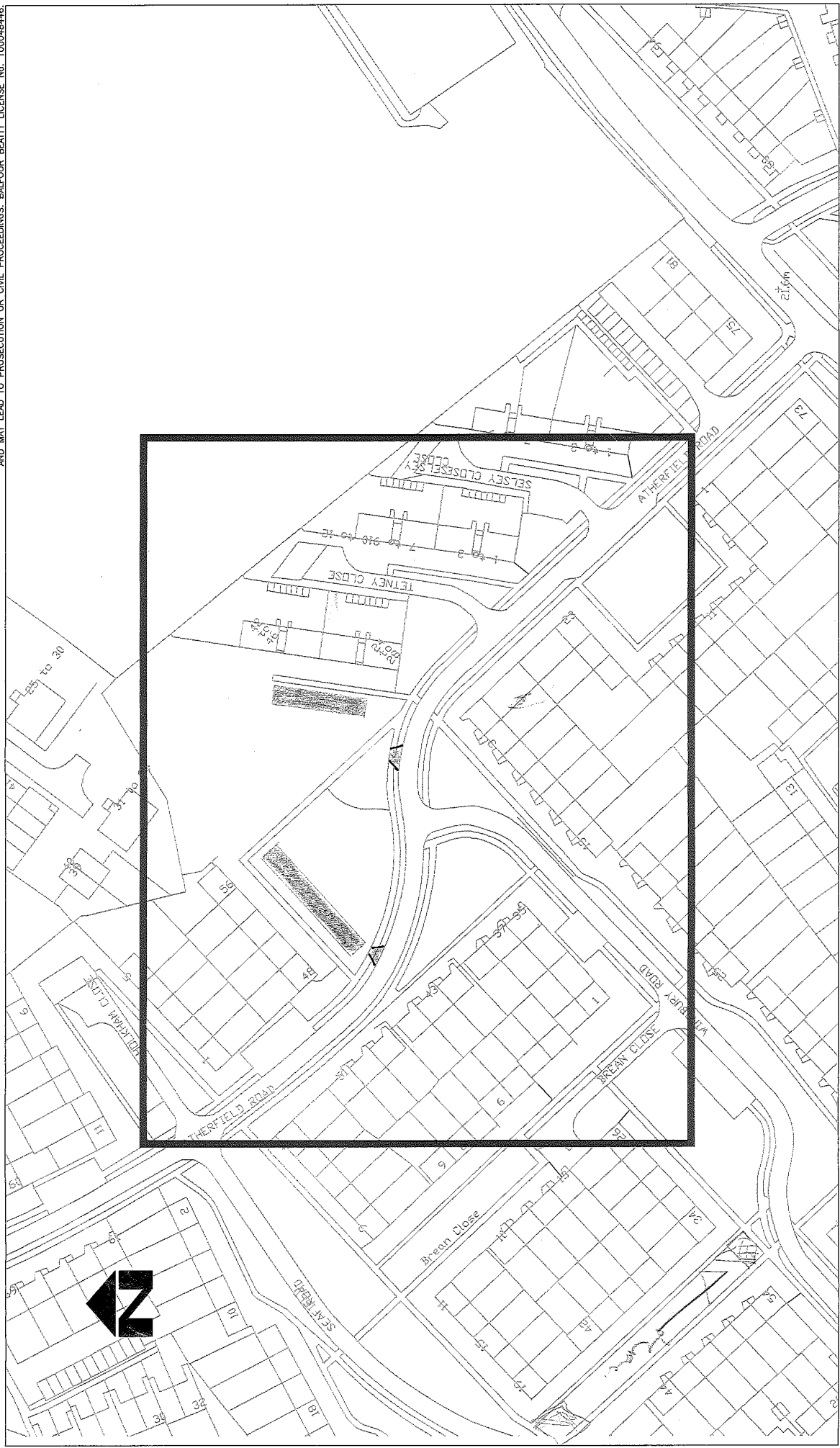


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REVISION DATE DRAWN CHECKED APPROVED AMENDMENT	DRAWING STATUS			

Atherfield Road:

6

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438171, 115015

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Design Group

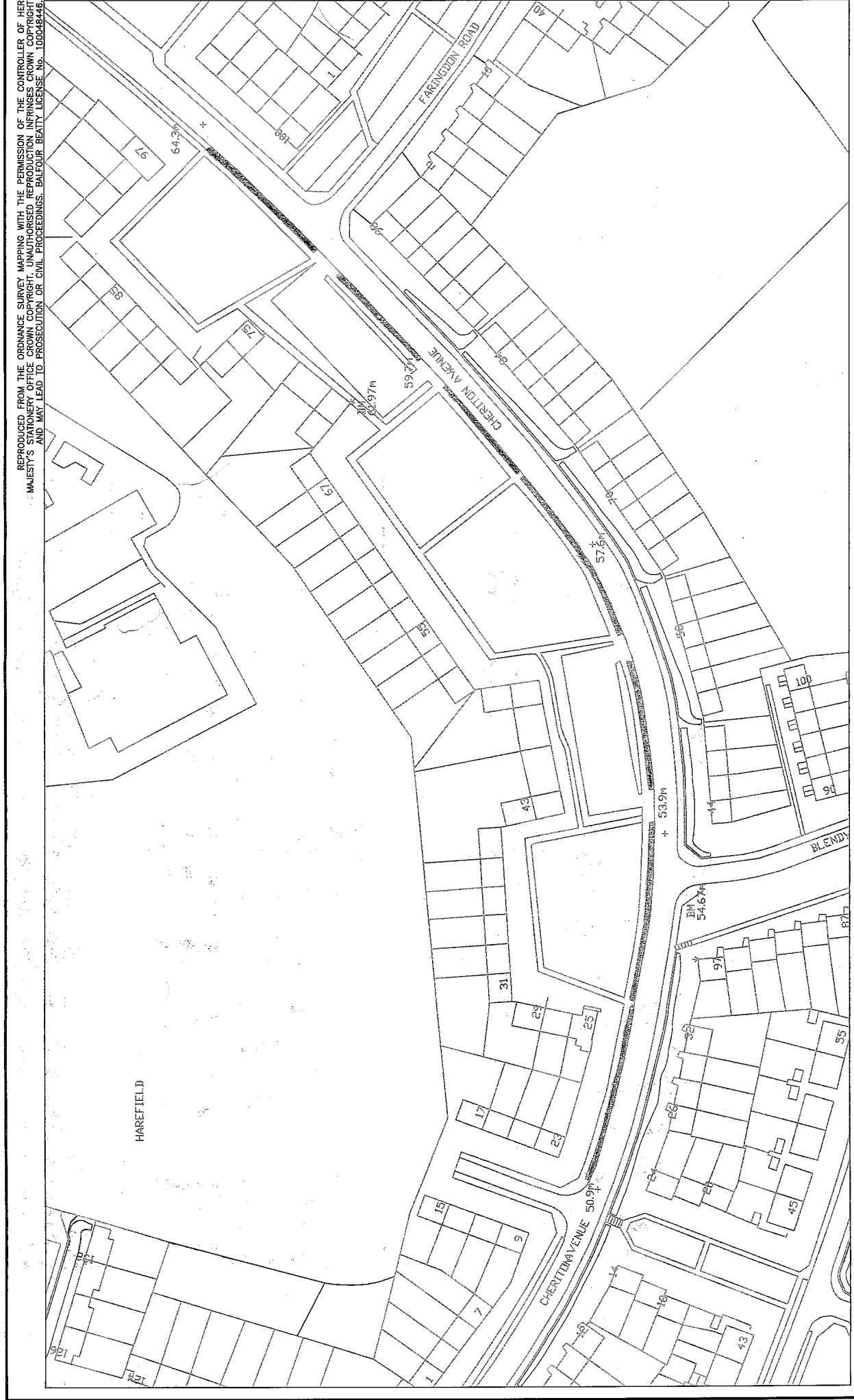


Southampton City Council
Civic Centre
SOUTHAMPTON SO14 7LY

DRAWING TITLE
Neighbourhoods Estate Parking
Atherfield Road
C2 Plan

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7. Cheriton Avenue



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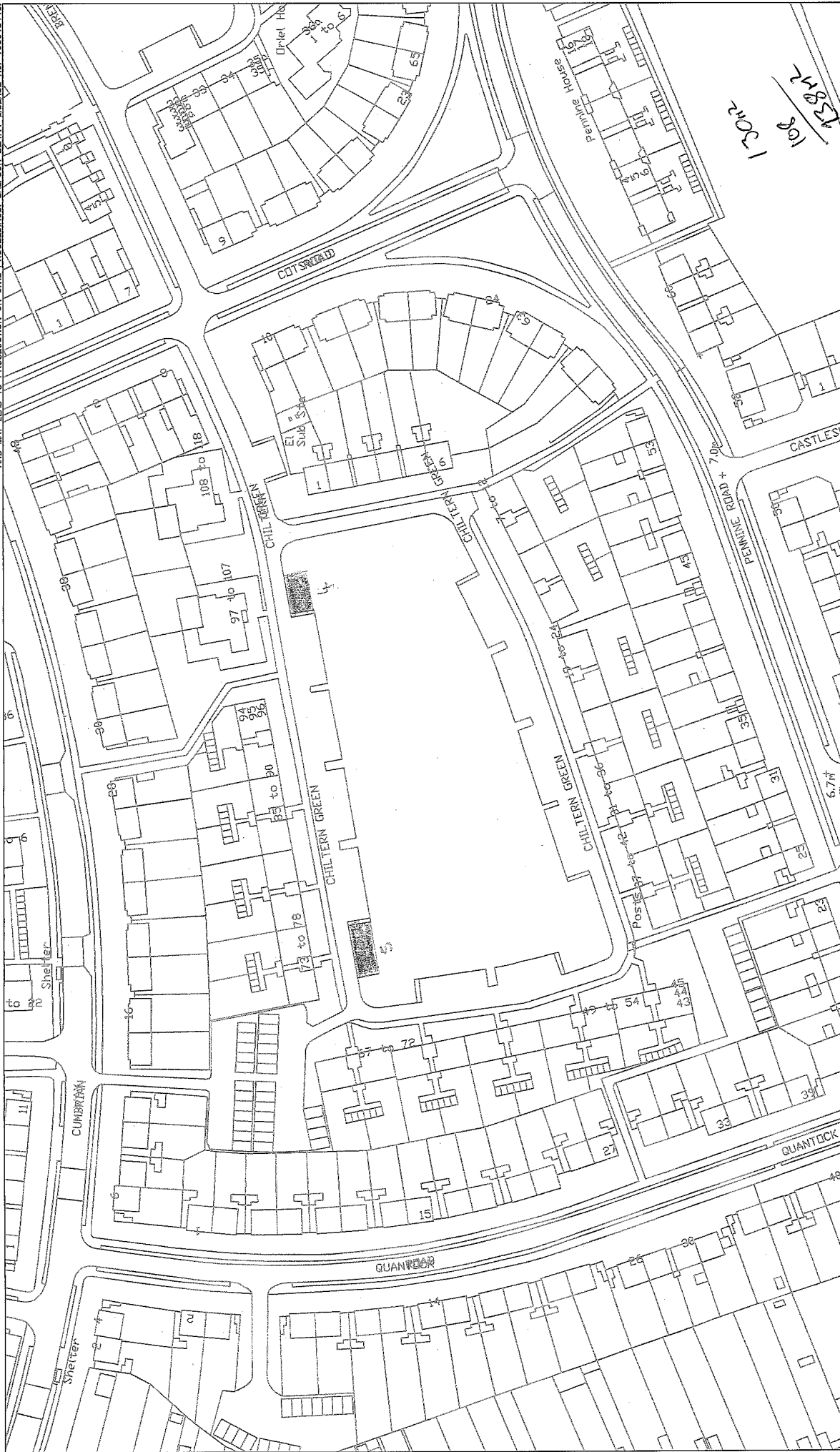
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<p>Southampton City Council Civic Centre SOUTHAMPTON SO14 7LY</p> <p>SOUTHAMPTON CITY COUNCIL</p>													
<p>DRAWING TITLE: Neighbourhoods Estate Parking Cheriton Avenue C2 Plan</p>													
<p>Balfour Beatty</p> <p>Living Places</p> <p>Working in partnership</p> <p>City Report & Planning Park</p> <p>Unit 100, 101, 102, 103 SOUTHAMPTON SO14 7JH</p> <p>Tel: +44 (0)2380 798310 Fax: +44 (0)2380 512883 Web: www.livingplaces.com</p> <p>Design Group</p>													
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444985, 109912

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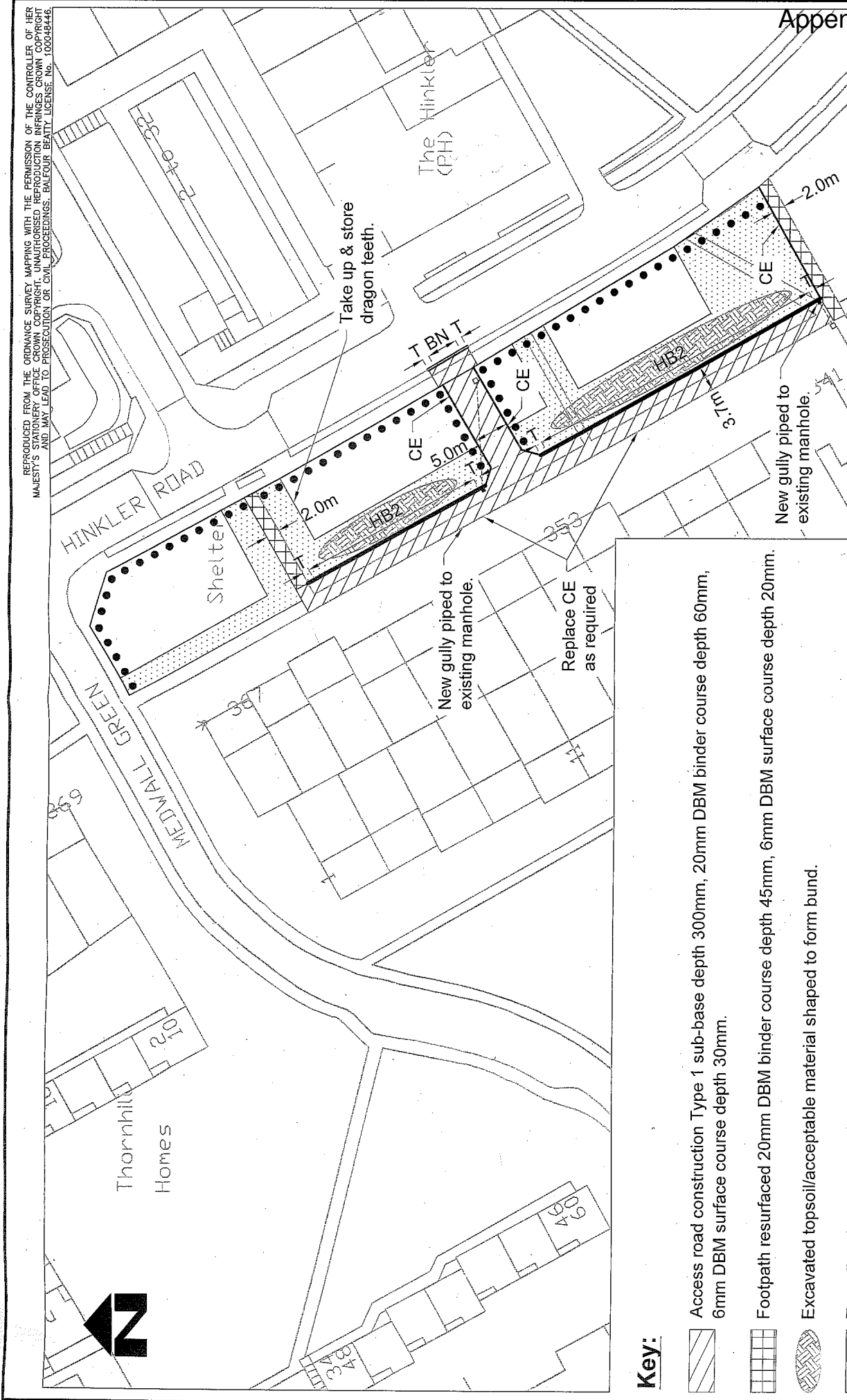
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REV	DATE	DRWN	CHKD	APPD	AMENDMENT			
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 Design Group






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Appendix 2

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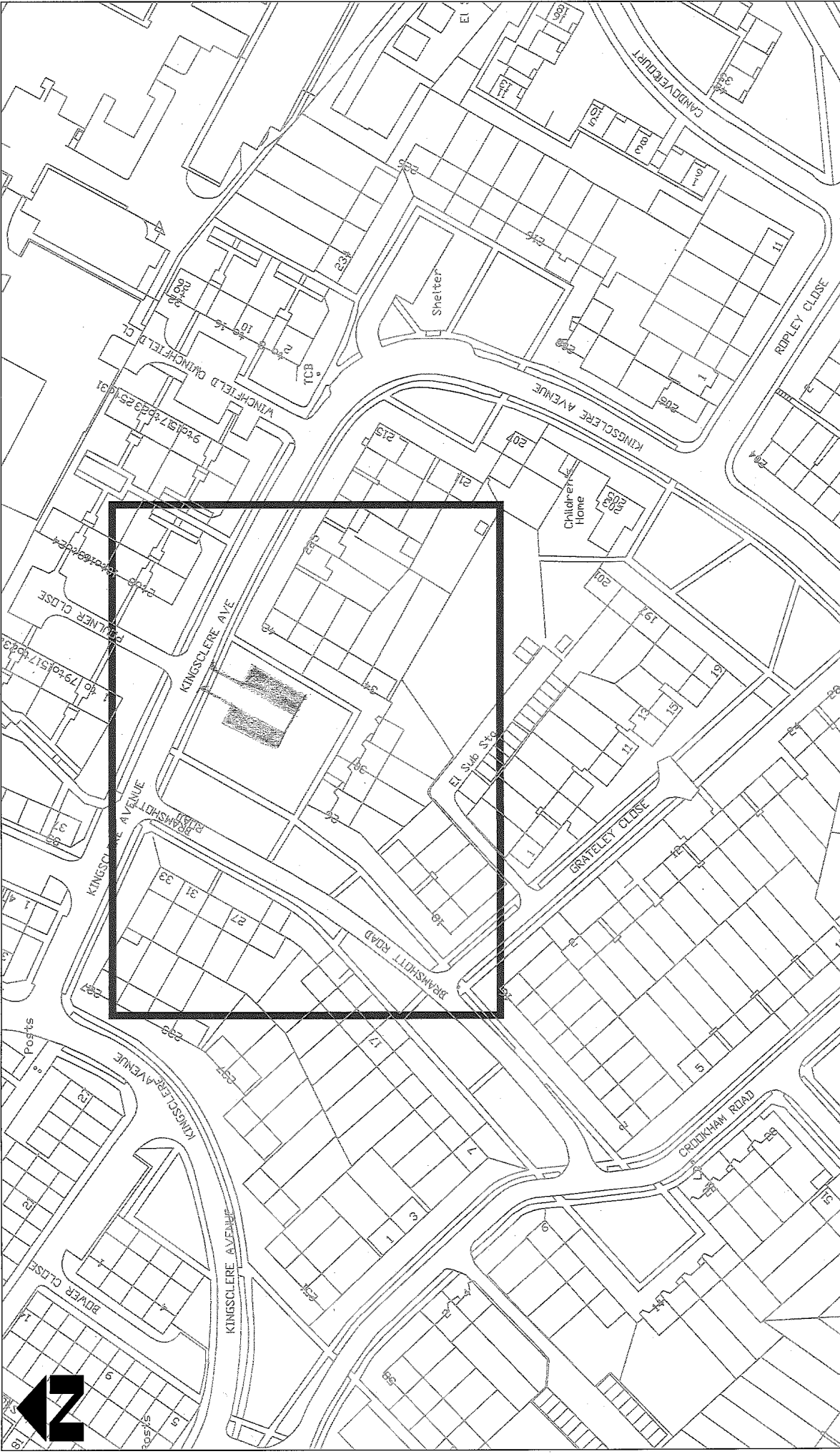


Key:

-  Access road construction Type 1 sub-base depth 300mm, 20mm DBM binder course depth 60mm, 6mm DBM surface course depth 30mm.
-  Footpath resurfaced 20mm DBM binder course depth 45mm, 6mm DBM surface course depth 20mm.
-  Excavated topsoil/acceptable material shaped to form bund.
-  Topsoil and seed to repair areas and cover bund.
-  Dragon teeth approx. 2.4m centres

 <p>Southampton City Council City Centre SOUTHAMPTON SO14 7LY</p>		DESIGNED: AH CHECKED: MR DATE: 11/04/2013 SCALE: A3 APPROVED: 1:500	SHEET: 1 of 1 DRAWING NUMBER: tbc
<p>Balfour Beatty Living Places Working in partnership City Depot & Recycling Park First Avenue, Millbrook SOUTHAMPTON, SO16 0JJ Tel: +44 (0)2380 789510 Fax: +44 (0)2380 572853 Web: www.balfourbeatty.com</p>		DRAWING TITLE: Neighbourhoods Estate Parking Hinkler Road Construction	
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Southampton City Council
 Civic Centre
 SOUTHAMPTON SO14 7LY

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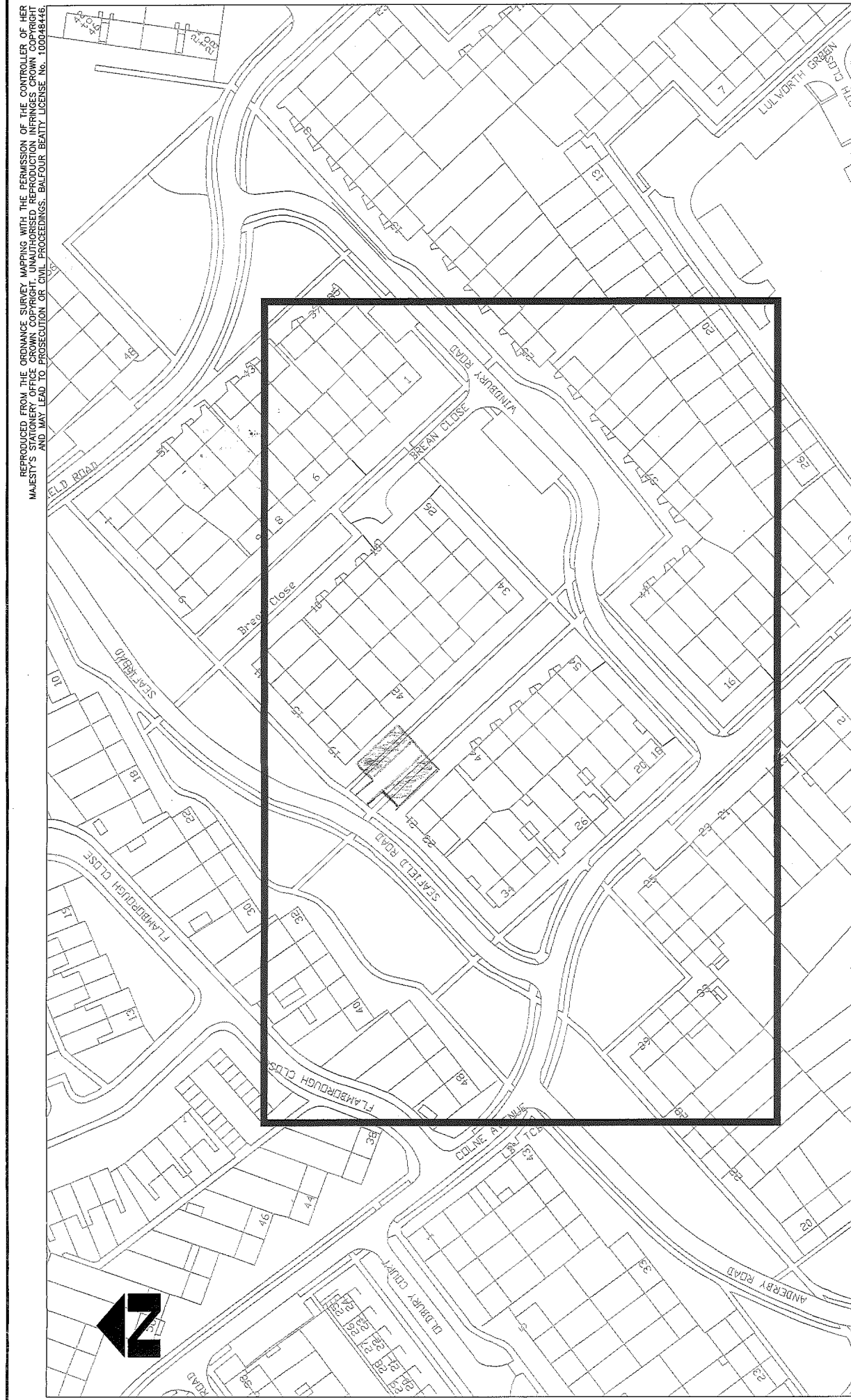
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 Neighbourhoods Estate Parking
 Bramshott Road
 C2 PLAN

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 444984, 109929

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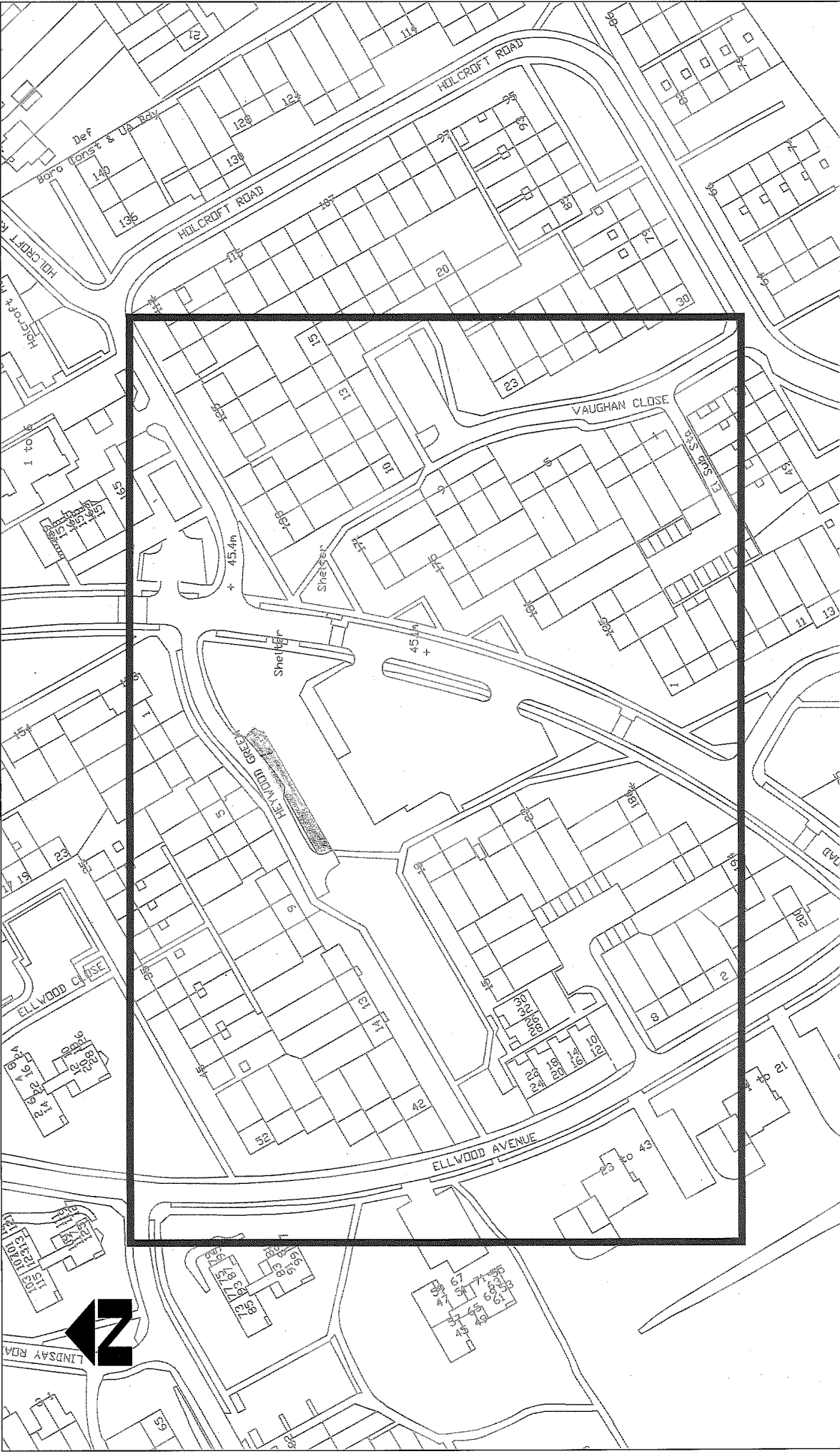
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Balfour Beatty Living Places Working in partnership City of Southampton 101, Avenue, Millbrook SOUTHAMPTON SO16 0LJ Tel: +44 (0)2380 788010 Fax: +44 (0)2380 612883 Web: www.balfourbeatty.com Design Group		DRAWING TITLE Neighbourhoods Estate Parking Seafield Road C2 Plan		DO NOT SCALE FROM THIS DRAWING	
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Balfour Beatty Living Places Working in partnership City Council & Neighbourhoods Southampton City Council		DRAWING TITLE Neighbourhoods Estate Parking Heywood Green C2 Plan		DRAWING NUMBER 12/AH/M/002/013		
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Centre co-ordinates:
 447318, 112379

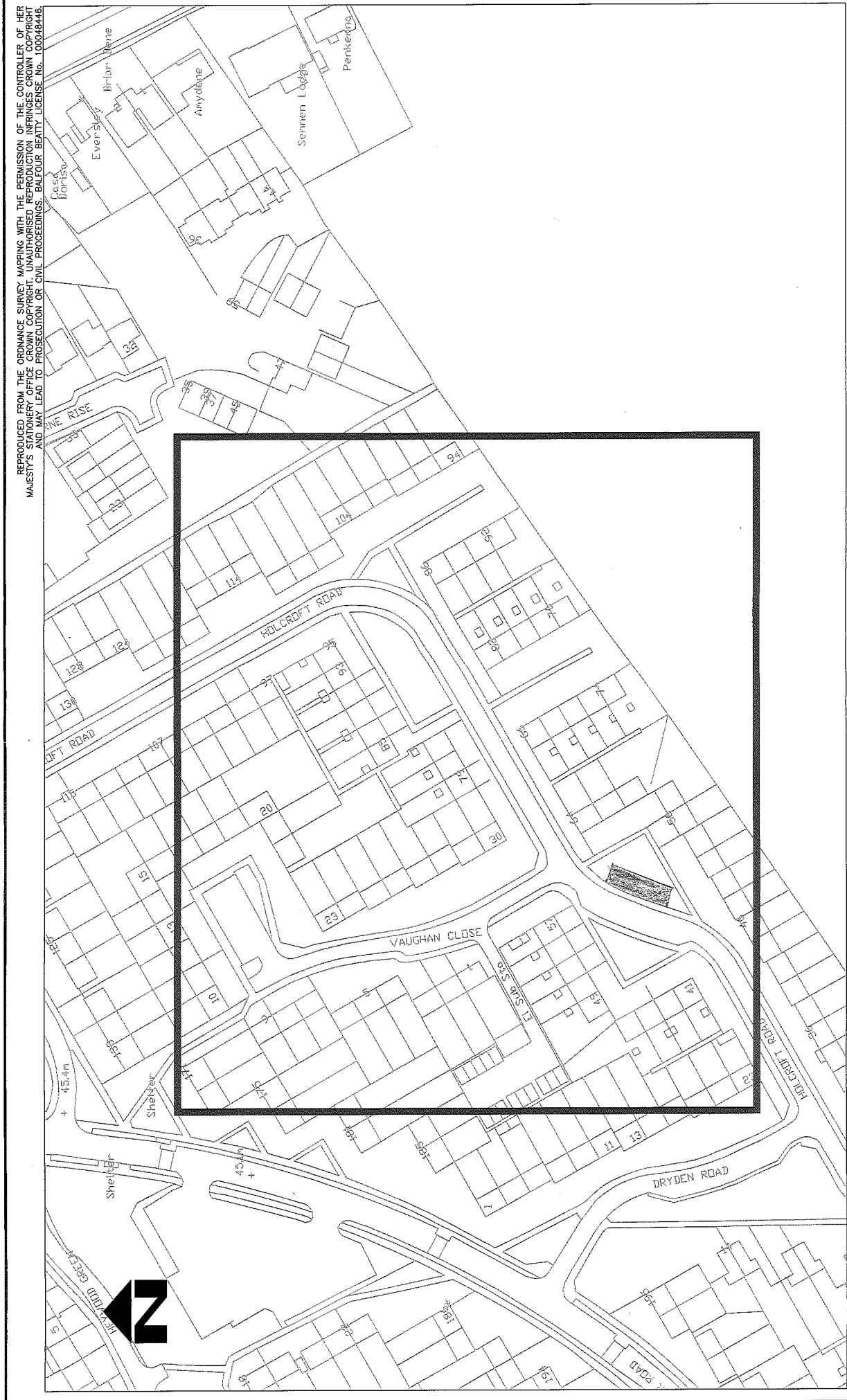
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DRAWING NUMBER		12/A/H/M/002/002							
DRAWING TITLE		Neighbourhoods Estate Parking Blendworth Lane C2 PLAN							
SOUTHAMPTON CITY COUNCIL		Southampton City Council City Centre SOUTHAMPTON SO14 7LY							
Balfour Beatty Living Places		Working in partnership City Centre & surrounding Park SOUTHAMPTON SO15 0LJ Tel: +44 (0)2380 788210 Fax: +44 (0)2380 512883 Web: www.bbivingplaces.com Design Group							
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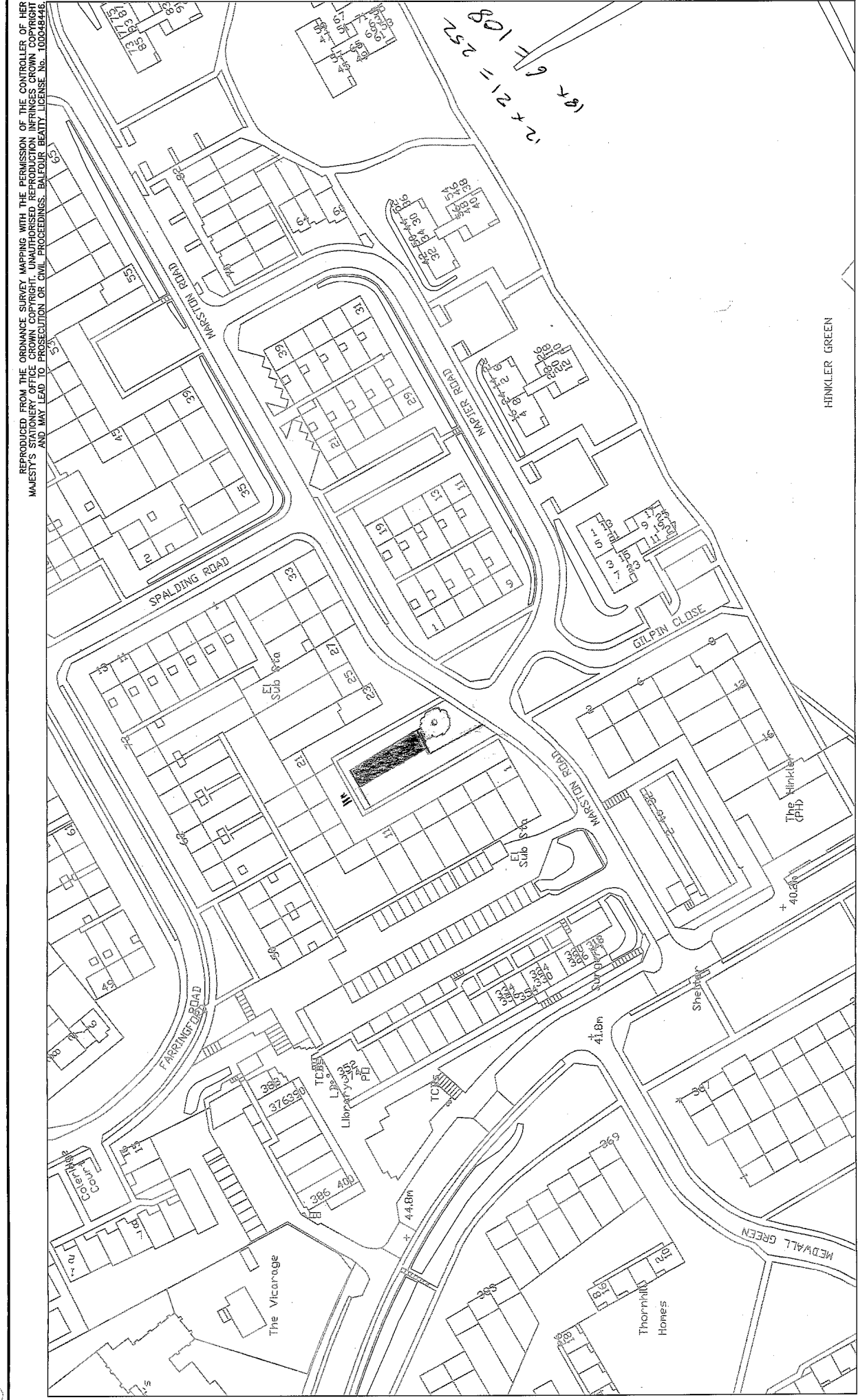
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	DRAWING TITLE			DRAWING NUMBER			SCALE @ A3		1:1000	
Neighbourhoods Estate Parking Holcroft Road C2 Plan			12/AH/M/002/012							

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Centre-co-ordinates:
 447462, 112326



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HINKLER GREEN

DESIGNED	DATE	REVISION
FF	16/04/13	SHEET
CHECKED	APPROVED	1 of 1
	SCALE @ A3	DRAWING NUMBER
	1:1000	12/AH/M/002

Southampton City Council
 Civic Centre
 SOUTHAMPTON SO14 7LY

DRAWING TITLE
 Neighbourhoods Estate Parking
 Marston Road
 C2 Plan

Balfour Beatty
 Living Places
 Working in partnership
 City Depot & Recycling Park
 SOUTHAMPTON SO15 6JL
 Tel: +44 (0)2380 798010
 Fax: +44 (0)2380 512883
 Web: www.balfourbeatty.com

Design Group

REV	DATE	DRWN	CHKD	APPD	AMENDMENT
DRAWING STATUS					

Centre-co-ordinates:
 444985, 109912

Handwritten notes:
 The Vicarage
 The Hinkler
 Thornhill Homes
 Shearling
 44.8m
 41.8m

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		Southamptan City Council Civic Centre SOUTHAMPTON SO14 7LY	DESIGNED FF	DATE 16/04/13	SHEET 1 of 1	REVISION
City Depot & Recycling Park SOUTHAMPTON SO16 0LJ Tel: +44 (0)2380 780010 Fax: +44 (0)2380 512883 Web: www.balivingplaces.com Design Group		DRAWING TITLE Neighbourhoods Estate Parking Byrom Road C2 Plan	CHECKED	APPROVED SCALE @ A3 1:1000	DRAWING NUMBER 12/AH/M/002	
REY	DATE	DRAWN	CHKO	APPD	AMEND	DRAWING STATUS

Centre- co-ordinates:
444985, 109912